

Using Lippmann House for Social Gatherings

Planning your gathering:

- Check with Ellie first to make sure there are no conflicts and that your plans fall under allowable arrangements.
- Social gatherings at the house are Nieman-only, unless otherwise approved.
- All food, drinks, paper goods, etc., are your responsibility.
- Paper goods must be compostable.

Children attending your gathering:

- Nieman children are the responsibility of their parents and must be supervised at all times, especially when outside on the grounds. When children are outside, be sure the gates are closed and a parent is with them.
- Babysitting is not allowed at the house.

During your gathering:

- No cooking is allowed in the kitchen, and no open flame of any kind (candles, fireplaces, etc.).
- Top floors of Lippmann House (office spaces) are off limits.
- Please be mindful of the neighbors (noise level). This is a residential area.

After your gathering:

- If you move furniture (including outdoor furniture), please return it to where you found it.
- Wipe down tables after use; there is spray cleaner under the kitchen sink.
- Kitchen should be left clean; don't leave perishable food behind.
- All trash and recycling must be bagged up and brought out to the driveway; use the bins against the fence, which belong to Nieman.
- Vacuum if needed; the vacuum is located next to the basement refrigerator.
- When closing up you can leave a few lights on in the fellows' lounge and the front hallway.
- Ensure all doors are closed tightly and locked: deck, patio, door off the kitchen, door on stairwell leading to basement, door in basement leading to driveway; the front door will lock behind you.
- The organizer of the gathering should be the last person to leave.