



2014-2015 Reynolds Nieman Fellowship

We welcome your interest in applying for a Reynolds Nieman Fellowship in Community Journalism at Harvard University for the 2014-2015 academic year. Please note that the **deadline for applications is January 31, 2014.**

Before you fill out the form on pages 4, 5, 6 and 7, please make sure you meet all the eligibility requirements listed below. Also read the application information on our Web site, which explains the fellowships in more detail (<http://www.nieman.harvard.edu>). If you have questions that aren't answered by this application or on the Web site, please contact us by e-mail at nieman_applications@harvard.edu

WHAT IS A NIEMAN FELLOWSHIP?

Nieman Fellowships provide U.S. and international journalists with an opportunity to study for an academic year at Harvard, to step back from deadlines, renew their intellectual curiosity and enrich their understanding of the topics they cover. Fellows take part in many journalism-oriented seminars, workshops and conferences, and benefit from the opportunity to spend a year with reporters and editors from around the world. Please note: Harvard does not have a journalism school and Nieman Fellows do not receive academic credit or degrees for their work. The fellowships also do not offer journalism training or work experience.

WHO IS ELIGIBLE FOR A REYNOLDS NIEMAN FELLOWSHIP IN COMMUNITY JOURNALISM?

Candidates nominate themselves by submitting an application and supporting materials. There is no age limit and no educational prerequisite for any Nieman Fellowship.

- You must be a citizen of the United States. (If you have dual citizenship, please contact us at nieman_applications@harvard.edu)
- You must work for a daily U.S. newspaper with circulation of less than 50,000.
- You must have five or more years of full-time or freelance professional journalism experience. We don't count work done as a student or for a nongovernmental organization.
- Your professional experience must be with the news or editorial departments of newspapers, wire services, radio or television stations or networks, online publications or magazines of general public interest. Photojournalists, editorial cartoonists, columnists and broadcast producers are also eligible to apply. We will not consider candidates in public relations or in organizations that do not produce general-interest news.
- Your employer must give you a leave of absence for the academic year.
- Within the past two years, you cannot have participated in a fellowship or leave of absence from your work that lasted four months or longer.

WHAT IS THE DEADLINE FOR REYNOLDS NIEMAN FELLOWSHIP APPLICATIONS?

All your application materials, including letters of recommendation, must be sent to the Nieman Foundation at the address on the bottom of this page and must be postmarked **on or before January 31, 2014**.

If any of the information related to your application changes after you submit it, including after the deadline, please e-mail us immediately at nieman_applications@harvard.edu

WHAT MUST MY APPLICATION INCLUDE?

- Pages 4, 5, 6 and 7 of this application form, completed, dated and signed
- Work samples as described on page 3 of this application
- Two essays:
 - One personal statement of 1,000 words or less that describes your journalistic experience, your career plans and aspirations, and your commitment to continue working in community journalism
 - One proposal for study at Harvard of 500 words or less that discusses your proposed subjects or fields of study

These essays are very important parts of your application. We carefully evaluate them to understand your accomplishments and your potential. We are particularly interested in examples and details that show you have a significant capacity for growth and leadership. We also want to know specifically how a year at Harvard will help make you a better journalist.

We also require four confidential letters of recommendation:

- Two from people familiar with your work who can comment on your journalistic abilities and potential
 - One from your organization's publisher, editor, manager or director supporting your application, granting you a nine-month leave of absence if you receive a fellowship and assessing your intent to remain in community journalism
 - One from your immediate supervisor commenting on your qualifications
- Freelance journalists should have four people familiar with their work write letters.

Please ask the people who write your letters to tell us specifically how your abilities and experience make you an outstanding candidate for a Reynolds Nieman Fellowship. Tell the people who recommend you to mail one copy of their letter **directly to the Nieman Foundation** at the address below in time to be postmarked on or before **January 31, 2014**.

Class of 2015 Reynolds Nieman Fellowship
Nieman Foundation for Journalism at Harvard
One Francis Avenue
Cambridge MA 02138-2009
U.S.A.

WHAT WORK SAMPLES SHOULD I SEND WITH MY APPLICATION?

Send samples — one copy of each — that best illustrate your interests and abilities. Your samples must have been published **between Jan. 1, 2013, and Jan. 31, 2014**. You may submit one sample from before Jan. 1, 2013, as a substitute for one required sample. If you routinely work in more than one medium, you may submit samples from each as long as you follow the guidelines below.

If your work samples are not in English, please include a summary of their contents in English. Your supporting statements and synopses must also be in English.

All printed samples, summaries and synopses must be formatted to fit 8½” x 11” (21.5 x 28 centimeters) sheets of paper. Write your name in the upper right corner of every item you submit (on the backs of photographs). **Do not send** complete newspapers or magazines, books, scrapbooks, unpublished manuscripts, works-in-progress, irreplaceable material, elaborate presentations (for example, spiral bindings or report covers) or “creative” displays such as video presentations of still photographs. We will not accept work that does not meet these criteria.

Please clearly date all your samples and **do not send more than the requested number**. We cannot return any submitted material, so make copies of everything you send.

Broadcast Journalists (Note: Submit audiotapes, DVDs or CDs that support your application)

- **Radio and Television:** Submit a written synopsis of **five stories** that are representative of your work with a brief description of your involvement with each story; for example, producing and editing.
- **Documentary:** Submit a written synopsis of your work samples and a brief description of your involvement with the works; for example, writing the screenplay and directing. Your samples must have been broadcast or shown in a public venue within the past two years.

Print Journalists

- **Writers:** Submit **five samples** of published work. (Each byline counts as one sample.) If you send stories from a series, include a brief outline of the other stories in the series.
- **Editors:** Submit a statement describing your job. (This is in addition to your two essays.) You may include copies of published work along with a description of your role in these samples. For published work, follow the instructions for writers.
- **Photographers:** Submit a portfolio with eight samples of your work: original prints, tear sheets or a combination of both. Photographs must be 8” x 10” (20.5 x 25.5 centimeters) and may be black and white or color. Do not mount your photos.

Online Journalists: Submit samples equivalent to five print articles or 30 minutes of programming, along with a statement describing your job, your involvement with each sample and whether each was created for the Web or adapted from another media format. (Your statement is in addition to your two essays.) Your samples must be journalistic in nature and demonstrate that your job involves news gathering, writing, editing or producing.



Application for 2014-2015 Reynolds Nieman Fellowship In Community Journalism at Harvard University

Directions: Fill out this form using using a pen (please write clearly).
Deadline: **Your application must be postmarked on or before January 31, 2014.**

Your application must include **one copy** of each of the following materials:

1. Pages 4, 5, 6 and 7 of this application form completed, dated and signed
2. A personal statement of 1,000 words or less that describes your journalistic experience, your career plans and aspirations, and your commitment to continue working in community journalism
3. A proposal for study at Harvard of 500 words or less that discusses your proposed subjects or fields of study
4. Samples of your professional work, following the instructions on page 3.

We also require four confidential letters of recommendation (see page 2).

Send your completed application by postal mail in time to receive a postmark on or before **Jan. 31, 2014**:
 Class of 2015 Reynolds Nieman Fellowship
 Nieman Foundation for Journalism at Harvard
 One Francis Avenue
 Cambridge MA 02138-2009 U.S.A.

FIRST AND FAMILY/LAST NAME	
CURRENT TITLE	
CURRENT EMPLOYER	
BUSINESS ADDRESS	
BUSINESS ADDRESS (<i>line 2</i>)	
CITY, STATE, ZIP	
BUSINESS TELEPHONE	
HOME ADDRESS	
CITY, STATE, ZIP	
HOME TELEPHONE	
PREFERRED E-MAIL ADDRESS	
DATE OF BIRTH (<i>month/day/year</i>)	
COUNTRY OF BIRTH AND CITIZENSHIP	
SOCIAL SECURITY NUMBER	
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
MARITAL STATUS	<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED
SPOUSE/PARTNER (<i>name and birth date</i>)	
CHILD (<i>name and birth date</i>)	
CHILD (<i>name and birth date</i>)	
CHILD (<i>name and birth date</i>)	

EDUCATION: SECONDARY SCHOOL (Use a separate page if necessary.)

NAME OF SCHOOL	
YEAR STARTED AND ENDED	
CITY AND STATE	
TYPE OF DIPLOMA EARNED	

EDUCATION: UNDERGRADUATE, GRADUATE SCHOOL (Use a separate page if necessary.)

NAME OF COLLEGE/UNIVERSITY	
YEAR STARTED AND ENDED	
CITY AND STATE	
MAJOR AND DIPLOMA/DEGREE	
NAME OF COLLEGE/UNIVERSITY	
YEAR STARTED AND ENDED	
CITY AND STATE	
MAJOR AND DIPLOMA/DEGREE	
NAME OF COLLEGE/UNIVERSITY	
YEAR STARTED AND ENDED	
CITY AND STATE	
MAJOR AND DIPLOMA/DEGREE	
NAME OF COLLEGE/UNIVERSITY	
YEAR STARTED AND ENDED	
CITY AND STATE	
MAJOR AND DIPLOMA/DEGREE	

ADDITIONAL INFORMATION (This question is voluntary and will not affect consideration of your application.)

<p>IF YOU WANT TO BE IDENTIFIED WITH A PARTICULAR ETHNIC OR RACIAL GROUP, PLEASE CHECK ALL THAT APPLY.</p> <p><i>(The Nieman Foundation is fully committed to the Harvard University policy on equal opportunity: Harvard does not discriminate on the basis of race, color, sex, sexual orientation, religion, age, national origin, ancestry, veteran status or disability unrelated to program requirements.)</i></p>	<p><input type="checkbox"/> AFRICAN AMERICAN, AFRICAN, BLACK</p> <p><input type="checkbox"/> NATIVE AMERICAN, ALASKA NATIVE Tribal affiliation: _____</p> <p><input type="checkbox"/> ASIAN AMERICAN Countries of family's origin: _____</p> <p><input type="checkbox"/> ASIAN, INCLUDING INDIAN SUBCONTINENT Countries: _____</p> <p><input type="checkbox"/> HISPANIC, LATINO Countries: _____</p> <p><input type="checkbox"/> MEXICAN AMERICAN, CHICANO</p> <p><input type="checkbox"/> PUERTO RICAN</p> <p><input type="checkbox"/> NATIVE HAWAIIAN, PACIFIC ISLANDER</p> <p><input type="checkbox"/> WHITE OR CAUCASIAN</p> <p><input type="checkbox"/> OTHER Please specify: _____</p>
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EMPLOYMENT *(Use a separate page if necessary.)*

CURRENT EMPLOYER	
DATE STARTED <i>(MONTH/YEAR)</i>	
TITLE AND ANNUAL SALARY	
SUPERVISOR NAME AND TITLE	
PREVIOUS EMPLOYER	
DATES STARTED AND ENDED	
TITLE AND ANNUAL SALARY	
SUPERVISOR NAME AND TITLE	
PREVIOUS EMPLOYER	
DATES STARTED AND ENDED	
TITLE AND ANNUAL SALARY	
SUPERVISOR NAME AND TITLE	
PREVIOUS EMPLOYER	
DATES STARTED AND ENDED	
TITLE AND ANNUAL SALARY	
SUPERVISOR NAME AND TITLE	
PREVIOUS EMPLOYER	
DATES STARTED AND ENDED	
TITLE AND ANNUAL SALARY	
SUPERVISOR NAME AND TITLE	

ADDITIONAL ACHIEVEMENTS *(Use a separate page if necessary. Wait two years after another fellowship, full-time course of study or sabbatical lasting four months or more to apply for a Nieman Fellowship.)*

<p>PUBLISHED WORK <i>(list books, articles and other work not included elsewhere)</i></p>
<p>SCHOLARSHIPS, FELLOWSHIPS AND AWARDS</p>

LETTERS OF RECOMMENDATION (See page 2)

NAMES AND AFFILIATIONS OF PEOPLE FAMILIAR WITH YOUR WORK	1.
	2.
NAMES AND TITLES OF TWO PROFESSIONAL COLLEAGUES	3.
	4.

ADDITIONAL INFORMATION

<p>HOW DID YOU HEAR ABOUT THE NIEMAN FELLOWSHIPS IN JOURNALISM? (Please check all that apply.)</p>	<p><input type="checkbox"/> ADVERTISEMENT IN JOURNALISM MAGAZINE Name: _____</p> <p><input type="checkbox"/> ADVERTISEMENT IN CONVENTION OR CONFERENCE PROGRAM Name: _____</p> <p><input type="checkbox"/> PRESENTATION AT CONVENTION OR CONFERENCE Name: _____</p> <p><input type="checkbox"/> COLLEAGUES</p> <p><input type="checkbox"/> NIEMAN FOUNDATION WEB SITE</p> <p><input type="checkbox"/> OTHER JOURNALISM WEB SITE Web address: _____</p> <p><input type="checkbox"/> LISTSERV Name: _____</p> <p><input type="checkbox"/> NIEMAN ALUMNI</p> <p><input type="checkbox"/> NIEMAN CONFERENCE ON NARRATIVE JOURNALISM</p> <p><input type="checkbox"/> NIEMAN REPORTS</p> <p><input type="checkbox"/> YOUR NEWS ORGANIZATION</p> <p><input type="checkbox"/> OTHER Please specify: _____</p>
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I submit this information in connection with my application for a Nieman Fellowship. I understand that the number and selection of fellows and their final acceptance lie entirely within the discretion of the Nieman curator and Harvard Corporation. I further understand that the Nieman Foundation requires the personal and professional character of Fellows to meet the highest standards. By signing this application, I certify that the information in my application is accurate, complete and honestly presented, and that work samples I submit represent entirely my own work. I also certify that any information submitted on my behalf is authentic. I understand and agree that any inaccurate or misleading information or the omission of information that might call into question my suitability for participation in the Fellowship program will be cause for an investigation and may lead to the rescission of an offer of admission or to discipline or dismissal if discovered at a later date. I agree to notify the Nieman Foundation immediately of any changes to information I have submitted or of any new information pertinent to this application for admission.

SIGNATURE (in ink) _____

DATE (in ink) _____