



U.S. Nieman Fellowship Application 2014-2015

We welcome your interest in applying for a U.S. Nieman Fellowship for Journalism at Harvard University for the 2014-2015 academic year. Please note that **the deadline for applications is January 31, 2014.**

Before you fill out the form on pages 4, 5, 6 and 7, please make sure you meet all the eligibility requirements listed below. Also read the application information on our Web site (<http://www.nieman.harvard.edu>); it explains the fellowship in more detail. If you have questions that aren't answered by this application or on the Web site, please contact us by e-mail at nieman_applications@harvard.edu

WHAT IS A NIEMAN FELLOWSHIP?

Nieman Fellowships provide U.S. and international journalists with an opportunity to study for an academic year at Harvard, to step back from deadlines, renew their intellectual curiosity and enrich their understanding of the topics they cover. Fellows take part in many journalism-oriented seminars, workshops and conferences, and benefit from the opportunity to spend a year with reporters and editors from around the world. Please note: Harvard does not have a journalism school and Nieman Fellows do not receive academic credit or degrees for their work. The fellowships also do not offer journalism training or work experience.

WHO IS ELIGIBLE FOR A U.S. FELLOWSHIP?

Candidates nominate themselves by submitting an application and supporting materials. There is no age limit and no educational prerequisite for a Nieman Fellowship.

- You must be a citizen of the United States. (If you have dual citizenship, please contact us at nieman_applications@harvard.edu)
- You must have five years of full-time or freelance professional journalism experience. This is a minimum requirement; typically journalists selected as Nieman Fellows have had an average of 10 years' experience. *Work you have done as a university student or for a nongovernmental organization will not fulfill this requirement.*
- Your professional experience must be with the news or editorial departments of newspapers, wire services, radio or television stations or networks, online publications or magazines of general public interest. Photojournalists, editorial cartoonists, columnists and broadcast producers are also eligible to apply. *We will not consider candidates in public relations or in organizations that do not produce general-interest news.*
- Your employer must give you a leave of absence for the academic year (10 months).
- Within the past two years, you cannot have participated in a fellowship or leave of absence from your work that lasted four months or longer.
- Journalists who work for newspapers with less than 50,000 circulation are eligible to apply for the 2014-2015 Donald W. Reynolds Nieman Fellowship in community journalism. Use the Reynolds Nieman application on the Nieman Web site.

WHAT IS THE DEADLINE FOR U.S. APPLICATIONS?

All your application materials, including letters of recommendation, must be sent to the Nieman Foundation at the address on the bottom of this page and must be postmarked **by January 31, 2014**.

If any of the information related to your application changes after the deadline, please e-mail us immediately at nieman_applications@harvard.edu

WHAT MUST MY APPLICATION INCLUDE?

- Pages 4, 5, 6 and 7 of this application form, completed, dated and signed
- Work samples as described on page 3 of this application
- Two essays:
 - One personal statement of 1,000 words or less that describes your journalistic experience and career plans and aspirations
 - One proposal for study at Harvard of 500 words or less that discusses your proposed subjects or fields of study

These essays are very important parts of your application. We carefully evaluate them to understand your accomplishments and your potential. We are particularly interested in examples and details that show you have a significant capacity for growth and leadership. We also want to know specifically how a year at Harvard will help make you a better journalist.

We also require four confidential letters of recommendation:

- Two from people familiar with your work who can comment on your journalistic abilities and potential
 - One from your organization's publisher, editor, manager or director supporting your application and granting you a nine-month leave of absence if you receive a fellowship
 - One from your immediate supervisor commenting on your qualifications
- Freelance journalists should have four people familiar with their work write letters.

Please ask the people who write your letters to tell us specifically how your abilities and experience make you an outstanding candidate for a Nieman Fellowship. Tell the people who recommend you to mail **one copy** of their letter **directly to the Nieman Foundation** at the address below in time to be postmarked **by January 31, 2014**.

Class of 2015 Fellowship Application
Nieman Foundation
One Francis Avenue
Cambridge MA 02138-2009
U.S.A.

WHAT WORK SAMPLES SHOULD I SEND WITH MY APPLICATION?

Send samples that best illustrate your interests and abilities. These must have been published or aired **between January 1, 2013 and January 31, 2014**. If you have one sample from before January 1, 2013, that you believe is important for us to consider, please substitute this work for one of the required samples. (See exception below for TV and documentary journalists.) If you work in more than one medium, you may submit samples from each as long as you follow the guidelines below. If your samples are not in English, please include a summary of their contents in English. Supporting materials must also be in English.

All printed samples, summaries and synopses must be formatted to fit 8½” x 11” (21.5 x 28 centimeters) sheets of paper. Write your name in the upper right corner of every item you submit (or on the backs of photographs). **Do not send** complete newspapers or magazines, books, scrapbooks, unpublished manuscripts, works-in-progress, irreplaceable material, elaborate presentations (for example, spiral bindings or report covers) or “creative” displays such as video presentations of still photographs. We will not accept work that does not meet these criteria.

Please clearly date all your samples and **do not send more than the requested number**. We cannot return any submitted material, so make copies of everything you send.

Broadcast Journalists

- **Radio:** Submit one CD with work totaling 30 minutes. Include a written synopsis that shows, by counter number or other measure, where each sample begins and briefly describes your involvement with each piece.
- **Television and Documentary:** Submit one DVD or computer CD with no more than 30 minutes of work. (If necessary, we will accept a ½-inch VHS videotape.) Include a written synopsis of each work with a brief description of your involvement in each piece. If you work on programs that are longer than 30 minutes and feel an edited version isn’t representative, you may submit a sample of no more than 60 minutes. Your samples must have been broadcast or shown in a public venue within the past two years.

Print Journalists

- **Writers:** Submit **five samples** of published work. (Each byline counts as one sample.) If you send stories from a series, include a brief outline of the other stories in the series.
- **Editors:** Submit a statement describing your job. (This is in addition to your two essays.) You may include copies of published work along with a description of your role in these samples. For published work, follow the instructions for writers.
- **Photographers:** Submit a portfolio with eight samples of your work: original prints, tear sheets or a combination of both. Photographs must be 8” x 10” (20.5 x 25.5 centimeters) and may be black and white or color. Do not mount your photos.

Online Journalists: Submit samples equivalent to five print articles or 30 minutes of programming, along with a statement describing your job, your involvement with each sample and whether each was created for the Web or adapted from another media format. (Your statement is in addition to your two essays.) Your samples must be journalistic in nature and demonstrate that your job involves news gathering, writing, editing or producing.



Application for 2014-2015 U.S. Nieman Fellowship at Harvard University

Directions: Fill out this form using a pen (please write clearly).
Deadline: Your application must be postmarked on or before **January 31, 2014.**

Your application must include **one copy** of each of the following materials:

1. Pages 4, 5, 6 and 7 of this application form completed, dated and signed
2. A personal statement of 1,000 words or less that describes your journalistic experience and your career plans and aspirations
3. A proposal for study at Harvard of 500 words or less that discusses your proposed subjects or fields of study
4. Samples of your professional work, following the instructions on page 3.

We also require four confidential letters of recommendation (see page 2).

Send your completed application by postal mail to:

Class of 2015 Fellowship Application
 Nieman Foundation
 One Francis Avenue
 Cambridge MA 02138-2009 U.S.A.

| | |
|--|--|
| FIRST AND FAMILY/LAST NAME | |
| CURRENT TITLE | |
| CURRENT EMPLOYER | |
| BUSINESS ADDRESS | |
| BUSINESS ADDRESS (<i>line 2</i>) | |
| CITY, STATE, ZIP | |
| BUSINESS TELEPHONE | |
| HOME ADDRESS | |
| CITY, STATE, ZIP | |
| HOME TELEPHONE | |
| PREFERRED E-MAIL ADDRESS | |
| DATE OF BIRTH (<i>month/day/year</i>) | |
| COUNTRY OF BIRTH AND CITIZENSHIP | |
| SOCIAL SECURITY NUMBER | |
| GENDER | <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE |
| MARITAL STATUS | <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED |
| SPOUSE/PARTNER (<i>name and birth date</i>) | |
| CHILD (<i>name and birth date</i>) | |
| CHILD (<i>name and birth date</i>) | |
| CHILD (<i>name and birth date</i>) | |

EDUCATION: SECONDARY SCHOOL (Use a separate page if necessary.)

| | |
|------------------------|--|
| NAME OF SCHOOL | |
| YEAR STARTED AND ENDED | |
| CITY AND STATE | |
| TYPE OF DIPLOMA EARNED | |

EDUCATION: UNDERGRADUATE, GRADUATE SCHOOL (Use a separate page if necessary.)

| | |
|-----------------------------------|--|
| NAME OF COLLEGE/UNIVERSITY | |
| YEAR STARTED AND ENDED | |
| CITY AND STATE | |
| MAJOR AND DIPLOMA/DEGREE | |
| NAME OF COLLEGE/UNIVERSITY | |
| YEAR STARTED AND ENDED | |
| CITY AND STATE | |
| MAJOR AND DIPLOMA/DEGREE | |
| NAME OF COLLEGE/UNIVERSITY | |
| YEAR STARTED AND ENDED | |
| CITY AND STATE | |
| MAJOR AND DIPLOMA/DEGREE | |
| NAME OF COLLEGE/UNIVERSITY | |
| YEAR STARTED AND ENDED | |
| CITY AND STATE | |
| MAJOR AND DIPLOMA/DEGREE | |

ADDITIONAL INFORMATION (This question is voluntary and will not affect consideration of your application.)

| | |
|---|--|
| <p>IF YOU WANT TO BE IDENTIFIED WITH A PARTICULAR ETHNIC OR RACIAL GROUP, PLEASE CHECK ALL THAT APPLY.</p> <p><i>(The Nieman Foundation is fully committed to the Harvard University policy on equal opportunity: Harvard does not discriminate on the basis of race, color, sex, sexual orientation, religion, age, national origin, ancestry, veteran status or disability unrelated to program requirements.)</i></p> | <p><input type="checkbox"/> AFRICAN AMERICAN, AFRICAN, BLACK</p> <p><input type="checkbox"/> NATIVE AMERICAN, ALASKA NATIVE Tribal affiliation: _____</p> <p><input type="checkbox"/> ASIAN AMERICAN Countries of family's origin: _____</p> <p><input type="checkbox"/> ASIAN, INCLUDING INDIAN SUBCONTINENT Countries: _____</p> <p><input type="checkbox"/> HISPANIC, LATINO Countries: _____</p> <p><input type="checkbox"/> MEXICAN AMERICAN, CHICANO</p> <p><input type="checkbox"/> PUERTO RICAN</p> <p><input type="checkbox"/> NATIVE HAWAIIAN, PACIFIC ISLANDER</p> <p><input type="checkbox"/> WHITE OR CAUCASIAN</p> <p><input type="checkbox"/> OTHER Please specify: _____</p> |
|---|--|

EMPLOYMENT *(Use a separate page if necessary.)*

| | |
|----------------------------------|--|
| CURRENT EMPLOYER | |
| DATE STARTED <i>(MONTH/YEAR)</i> | |
| TITLE AND ANNUAL SALARY | |
| SUPERVISOR NAME AND TITLE | |
| PREVIOUS EMPLOYER | |
| DATES STARTED AND ENDED | |
| TITLE AND ANNUAL SALARY | |
| SUPERVISOR NAME AND TITLE | |
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| TITLE AND ANNUAL SALARY | |
| SUPERVISOR NAME AND TITLE | |
| PREVIOUS EMPLOYER | |
| DATES STARTED AND ENDED | |
| TITLE AND ANNUAL SALARY | |
| SUPERVISOR NAME AND TITLE | |

ADDITIONAL ACHIEVEMENTS *(Use a separate page if necessary. Wait two years after another fellowship, full-time course of study or sabbatical lasting four months or more to apply for a Nieman Fellowship.)*

| |
|--|
| <p>PUBLISHED WORK <i>(list books, articles and other work not included elsewhere)</i></p> |
| <p>SCHOLARSHIPS, FELLOWSHIPS AND AWARDS</p> |

LETTERS OF RECOMMENDATION (See page 2)

| | |
|---|----|
| NAMES AND AFFILIATIONS OF PEOPLE FAMILIAR WITH YOUR WORK | 1. |
| | 2. |
| NAMES AND TITLES OF TWO PROFESSIONAL COLLEAGUES | 3. |
| | 4. |

ADDITIONAL INFORMATION

| | |
|---|---|
| <p>HOW DID YOU HEAR ABOUT THE NIEMAN FELLOWSHIPS IN JOURNALISM? (Please check all that apply.)</p> | <p><input type="checkbox"/> ADVERTISEMENT IN JOURNALISM MAGAZINE Name: _____</p> <p><input type="checkbox"/> ADVERTISEMENT IN CONVENTION OR CONFERENCE PROGRAM Name: _____</p> <p><input type="checkbox"/> PRESENTATION AT CONVENTION OR CONFERENCE Name: _____</p> <p><input type="checkbox"/> COLLEAGUES</p> <p><input type="checkbox"/> NIEMAN FOUNDATION WEB SITE</p> <p><input type="checkbox"/> OTHER JOURNALISM WEB SITE Web address: _____</p> <p><input type="checkbox"/> LISTSERV Name: _____</p> <p><input type="checkbox"/> NIEMAN ALUMNI</p> <p><input type="checkbox"/> NIEMAN CONFERENCE ON NARRATIVE JOURNALISM</p> <p><input type="checkbox"/> NIEMAN REPORTS</p> <p><input type="checkbox"/> YOUR NEWS ORGANIZATION</p> <p><input type="checkbox"/> OTHER Please specify: _____</p> |
|---|---|

I submit this information in connection with my application for a Nieman Fellowship. I understand that the number and selection of fellows and their final acceptance lie entirely within the discretion of the Nieman curator and Harvard Corporation. I further understand that the Nieman Foundation requires the personal and professional character of Fellows to meet the highest standards. By signing this application, I certify that the information in my application is accurate, complete and honestly presented, and that work samples I submit represent entirely my own work. I also certify that any information submitted on my behalf is authentic. I understand and agree that any inaccurate or misleading information or the omission of information that might call into question my suitability for participation in the Fellowship program will be cause for an investigation and may lead to the rescission of an offer of admission or to discipline or dismissal if discovered at a later date. I agree to notify the Nieman Foundation immediately of any changes to information I have submitted or of any new information pertinent to this application for admission.

SIGNATURE (in ink) _____

DATE (in ink) _____